

Indiana Campaign Finance

Specification for Electronic Data Interchange

Introduction

What follows is the Electronic Data Interchange specification for campaign finance reports. The specification is intended to be as simple as possible without endangering the integrity of the data being transmitted. At this time, only amendments may be filed electronically for the CFA-1, CFA-2, and CFA-3 reports. New committees must file their initial statement of organization normally, in order to receive their assigned file number. This is version 1.02 of the EDI specification.

Specification Overview

The specification is based upon the popular comma separated values (CSV) format. At this time, the specification covers amendments to CFA-1, CFA-2, and CFA-3 reports, and all filings of the CFA4 and CFA11 reports. Each report filed should be in a single data file. That file will consist of one control record (the first record) and <n> number of detail records. The detail records will each follow one of nine (9) different formats specific to the forms (including schedules) used to complete the printed versions of the reports. In the case of the CFA-1, CFA-2, and CFA-3 amendments, there will be a control record and a single detail record which holds the entire contents of the report. Below is a summary of the records expected in a EDI file, based upon the specific report being submitted.

CFA-1	Control Record	
	CFA-1 Data	
CFA-2	Control Record	
	CFA-2 Data	
CFA-3	Control Record	
	CFA-3 Data	
CFA-4	Control Record	
	CFA-4 Header	
	CFA-4 Schedule A (multiple records)	
	CFA-4 Schedule A (page totals)	Page total rows can be interspersed in the file or can be after all detail rows

CFA-4 Schedule B (multiple records)

CFA-4 Schedule B (page totals)

Page total rows can be interspersed in the file or can be after all detail rows

CFA-4 Schedule C Header

CFA-4 Schedule C Detail (multiple records)

There may be multiple sets of schedule C header and detail records

CFA-4 Schedule C (page totals)

Page total rows can be interspersed in the file or can be after all detail rows

CFA-4 Schedule D (multiple records)

CFA-4 Schedule D (page totals)

Page total rows can be interspersed in the file or can be after all detail rows

CFA-4 Schedule E (multiple records)

CFA-4 Schedule E (page totals)

Page total rows can be interspersed in the file or can be after all detail rows

CFA-11

Control Record

CFA-11 Header

CFA-11 Detail (multiple records)

The specific implementation of the CSV format follows Microsoft standards (as used in Access and Excel). The quote (") character is used as the text delimiter. In the event that a quote character occurs within a text field, it is represented by two (2) quote characters in order to distinguish it from the end of the field quote.

Special attention should be given to the name fields. In many cases, a name field might hold a person's name, another committee name, or an organization name. To facilitate the Internet searches by people's last name, the Campaign Finance database will hold individual's names as "Last name, remainder of the name". You will notice two fields for names, with regards to the various CFA-4 schedules. There is a name_last field and a name_rest field. The name_last field should only be used in the case of a individual. Otherwise, the complete name of a committee or

organization should always be placed in the name_rest column.

File Signature

In order to make it significantly more difficult to tamper with EDI files between the time they are created and the time they are processed at the Election Division, we have developed a file signature algorithm. The basic idea is to arithmetically generate a 16-character string, based on the data in the file, which can be sent on paper with the diskette. Upon processing the EDI file at the Election Division, the string will be entered and compared against a string calculated against the file being processed. If the strings are not the same, the electronic submission will be scrutinized for possible tampering. If multiple files are sent on a single diskette, each file must have its own file signature generated

The software to generate the file signature is available from the Indiana Election Division. It is windows based software developed with Microsoft's Visual Basic 5.0. On the approval of the Election Division, Quest will provide Visual Basic 5.0 source to software vendors, on request. The algorithm is in no way copyrighted or protected in any manner.

We also make no claims that this algorithm is fool proof – none could be. It is merely our hope to make it substantially more difficult (and hopefully not worth the trouble) to tamper with these files.

Control Header				
Field Name	Length	Format	Description	
Rec_type	upto 10	Alpha	Uniquely identifies record type	CC
Spec_Version	always 5	Float	Version number for EDI Specification	02
Report_Type	upto 10	Alpha	Correlates to printed form number	CF
File_Number	upto 10	Alpha	Correlates to Election Division Assigned Filename	12
Export_Date	10	mm/dd/ccyy	Date EDI file created	01
Export_Time	11	hh:mm:ss:cc	Time of day (24 hour notation with hundredths of seconds)	16
Detail_Line_Count	upto 6	Numeric	Count of detail lines to follow in this file	45

Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@
CFA4 - Summary				
Field Name	Length	Format	Description	
Rec_type	upto 10	Alpha	Uniquely identifies record type	CF
File_Number	upto 10	Alpha	Election Division assigned filenumber	12
Total_Pages	upto 5	Numeric	For compat. with form (can be blank)	21
Cmt_Is_Amendment	1	Alpha	"Y" or "N" (lowercase ok also)	Y
Cmt_Full_Name	upto 80	Alpha	Box 1 on printed form	<< na
Cmt_Is_New_Name	1	Alpha	"Y" or "N" - lowercase ok also	N
Cmt_Acronym	upto 40	Alpha	Box 2 on printed form	XY
Cmt_Phone	upto 20	Alpha	Box 3 on printed form	31 91 31
Cmt_Is_New_Addr	1	Alpha	(From box 4) - "Y" or "N" - lowercase ok also	N
Cmt_Mail_Addr	upto 60	Alpha	Box 4 on printed form	12 St,
Cmt_Mail_City	upto 20	Alpha	From box 5	Ne
Cmt_Mail_State	2	Alpha	From box 5	IN
Cmt_Mail_Zip	upto 10	Alpha	From box 5	47
Cmt_Party	upto 20	Alpha	Box 6 on printed form	Re
Cnd_Name_Last	upto 20	Alpha	Last name of candidate (from box 7)	Fr
Cnd_Name_Rest	upto 60	Alpha	Rest of name of candidate (from box 7)	Wi "B
Cnd_Party	upto 20	Alpha	Box 8 on printed form	Re

Cnd_Ofc_Sought	upto 30	Alpha	Box 9 on printed form	
Cnd_County	15	Alpha	Box 10 on printed form (use 2-digit county code as in lic. Plates or county name	49
Tor_Type	1	Alpha	Box 11 - "P" = pre-primary; "E" = pre-election; "A" = annual; "F" = final/disbands; "O" = outgoing treasurer; "1" = pre-convention; "2" = post-convention	A
Tor_Date_From	10	mm/dd/ccyy	From box 12	01
Tor_Date_To	10	mm/dd/ccyy	From box 12	12
Tor_Cash_BOR	upto 12	Currency	Box 13 on printed form	12
Tor_Cash_BOY	upto 12	Currency	From box 14	45
Rct_Itemized_A	upto 12	Currency	Box 15a column A on printed form	12
Rct_Itemized_B	upto 12	Currency	Box 15a column B on printed form	12
Rct_UnItemized_A	upto 12	Currency	Box 15b column A on printed form	32
Rct_UnItemized_B	upto 12	Currency	Box 15b column B on printed form	38
Rct_Tot_Rct_A	upto 12	Currency	Box 15c column A on printed form	44
Rct_Tot_Rct_B	upto 12	Currency	Box 15c column B on printed form	39
Rct_Gross_Cash_A	upto 12	Currency	Box 16 column A on printed form	51
Rct_Gross_Cash_B	upto 12	Currency	Box 16 column B on printed form	45
Exp_Itemized_A	upto 12	Currency	Box 17a column A on printed form	27
Exp_Itemized_B	upto 12	Currency	Box 17a column B on printed form	37
Exp_Unitemized_A	upto 12	Currency	Box 17b column A on printed form	24
Exp_Unitemized_B	upto 12	Currency	Box 17b column B on printed form	32
Exp_Tot_Exp_A	upto 12	Currency	Box 17c column A on printed form	51
Exp_Tot_Exp_B	upto 12	Currency	Box 17c column B on printed form	41
Exp_Net_Cash_A	upto 12	Currency	Box 18 column A on printed form	57

Exp_Net_Cash_B	upto 12	Currency	Box 18 column B on printed form	45
Exp_Debts_Owed_By	upto 12	Currency	Box 19 on printed form	15
Exp_Debts_Owed_To	upto 12	Currency	Box 20 on printed form	0.0
Crt_Treas_Name	upto 60	Alpha	Name of treasurer signatory	Ja
Crt_Treas_Title	upto 30	Alpha	Title listed for treasurer signatory	Tr
Crt_Treas_Date	10	mm/dd/ccyy	Date listed for treasurer signature	01
Crt_Cand_Name	Upto 60	Alpha	Name of candidate signatory	Jo
Crt_Cand_Date	10	mm/dd/ccyy	Date listed for candidate signature	01
Cand_District	3	Integer	District number, if applicable to office sought	23
Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@
CFA4 - Schedule A (A1-A5)				
Field Name	Length	Format	Description	
Rec_type	upto 10	Alpha	Uniquely identifies record type	CF SC SC SC SC
Contributor_Class	upto 4	Alpha	"INDV" = Individual; "PAC" = PAC; "CORP" = Corporation; "LAB" = Labor; "NONE" = None of the Above	CC
Name_Last	upto 20	Alpha	Last name if contributor is a person	SM
Name_Rest	upto 60	Alpha	Rest of name if contrib is a person, Entire name if contributor is not a person	Wi
Addr_Street_1	upto 45	Alpha	First line of street address	12
Addr_Street_2	upto 45	Alpha	Second line of street address	Ap

Addr_City	upto 20	Alpha	Address city	Mi
Addr_State	2	Alpha	Address state abbreviation	IN
Addr_Zip	upto 10	Alpha	Address zip code	46
Occupation	upto 30	Alpha	Contributor's occupation	Att
Contribution_Type	1	Alpha	"D" = Direct; "I" = In-Kind; "N" = Interest; "L" = Loan; "M" = Misc	I
In_Kind_Misc_Descrip	upto 30	Alpha	Description for in-kind or miscellaneous contributions	Le Se Re
Amt_This_Period	upto 12	Currency	(Column A) Amount this period	14
Amt_Cumulative_YTD	upto 12	Currency	(Column B) Amount cumulative year-to-date	35
Date_Received	10	mm/dd/ccyy	Date contribution was received by comm.	10
Received_By	upto 20	Alpha	Name of committee member who rec'd cont.	Sa
Page_Number	6	Integer	Page number where this contribution can be found on the paper report filed with the Election Division	12
Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@.
CFA4 - Schedule B				
Field Name	Length	Format	Description	
Rec_type	upto 10	Alpha	Uniquely identifies record type	CF
Name_Last	upto 20	Alpha	Last name if recipient is a person	SM
Name_Rest	upto 60	Alpha	Rest of name if recip is a person, Entire name if recipient is not a person	Wi
Addr_Street_1	upto 45	Alpha	First line of street address	12
Addr_Street_2	upto 45	Alpha	Second line of street address	Ap
Addr_City	upto 20	Alpha	Address city	Mi

Addr_State	2	Alpha	Address state abbreviation	IN
Addr_Zip	upto 10	Alpha	Address zip code	46
Occupation	upto 30	Alpha	Recipient's occupation	Att
Office_Sought	upto 30	Alpha	Office sought if recipient is another committee	Att
Expenditure_Type	1	Alpha	"D" = Direct; "I" = Indirect; "P" = Payment of Debt; "R" = Returned Contribution; "O" = Other	D
Other_Descrip	upto 30	Alpha	Description for "Other" type expenditures	
Amt_This_Period	upto 12	Currency	(Column A) Amount this period	20
Amt_Cumulative_YTD	upto 12	Currency	(Column B) Amount cumulative year-to-date	40
Date_of_Expenditure	10	mm/dd/ccyy	Date contribution was received by comm.	10
Purpose	Upto 80	Alpha	Purpose of expenditure	Ad
Page_Number	6	Integer	Page number where this expenditure can be found on the paper report filed with the Election Division	1
Expenditure Code	50	Alpha	Purpose of expenditure	C,
Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@

Because CFA4 - Schedule C is unique in that it includes header information, and because a single committee may spend money on questions, this schedule should be handled in the following manner: There are separate record types for the header information and questions. Detail records are associated with the nearest preceding header record in the EDI file. Detail records included in advance records will be considered to be in error.

CFA4 - Schedule C - Header				
Field Name	Length	Format	Description	
Rec_type	upto 10	Alpha	Uniquely identifies record type	CF
Question_Number	upto 4	Number	Uniquely identifies a specific question	1

Question_Text	upto 1000	Alpha	Text of public question	Sh blz
Question_Type	1	Alpha	"S" = Statewide; "L" = Local	S
Position	1	Alpha	"S" = Supported; "O" = Opposed	S
Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@.
CFA4 - Schedule C - Detail				
Field Name	Length	Format	Description	
Rec_type	upto 10	Alpha	Uniquely identifies record type	CF
Question_Number	upto 4	Number	Question # will tie detail to a specific Header	1
Name_Last	upto 20	Alpha	Last name if recipient is a person	SM
Name_Rest	upto 60	Alpha	Rest of name if recip is a person, Entire name if recipient is not a person	Wi
Addr_Street_1	upto 45	Alpha	First line of street address	12
Addr_Street_2	upto 45	Alpha	Second line of street address	Ap
Addr_City	upto 20	Alpha	Address city	Mi
Addr_State	2	Alpha	Address state abbreviation	IN
Addr_Zip	upto 10	Alpha	Address zip code	46
Expenditure_Type	1	Alpha	"D" = Direct; "I" = In-Kind	D
Expenditure_Purpose	upto 255	Alpha	Purpose of expenditure	Pu
Amt_This_Period	upto 12	Currency	(Column A) Amount this period	15
Amt_Cumulative_YTD	upto 12	Currency	(Column B) Amount cumulative year-to-date	15
Date_of_Expenditure	10	mm/dd/ccyy	Date contribution was received by comm.	06
Page_Number	6	Integer	Page number where this expenditure can be found on the paper report filed with the Election	1

			Division	
Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@
CFA4 - Schedule D				
Field Name	Length	Format	Description	
Rec_type	upto 10	Alpha	Uniquely identifies record type	CF
Cred_Name_Last	upto 20	Alpha	Last name if recipient is a person	SM
Cred_Name_Rest	upto 60	Alpha	Rest of name if recip is a person, Entire name if recipient is not a person	Wi
Cred_Addr_Street_1	upto 45	Alpha	First line of street address	12
Cred_Addr_Street_2	upto 45	Alpha	Second line of street address	Ap
Cred_Addr_City	upto 20	Alpha	Address city	Mi
Cred_Addr_State	2	Alpha	Address state abbreviation	IN
Cred_Addr_Zip	upto 10	Alpha	Address zip code	46
Cred_Occupation	upto 30	Alpha	Recipient's occupation	Att
Endo_Name_Last	upto 20	Alpha	Last name if recipient is a person	SM
Endo_Name_Rest	upto 60	Alpha	Rest of name if recip is a person, Entire name if recipient is not a person	Wi
Endo_Addr_Street_1	upto 45	Alpha	First line of street address	12
Endo_Addr_Street_2	upto 45	Alpha	Second line of street address	Ap
Endo_Addr_City	upto 20	Alpha	Address city	Mi
Endo_Addr_State	2	Alpha	Address state abbreviation	IN
Endo_Addr_Zip	upto 10	Alpha	Address zip code	46
Debt_Amt	upto 12	Currency	Amount of principal for loan	10

Debt_Nature	upto 45	Alpha	Nature of debt	pr
Date_of_Debt	10	mm/dd/ccyy	Date debt was incurred	05
Paid_Cumulative_YTD	upto 12	Currency	Amount of principal repaid year-to-date.	12
Outstanding_Bal	upto 12	Currency	Outstanding balance owed by the committee	87
Page_Number	6	Integer	Page number where this debt can be found on the paper report filed with the Election Division	1
Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@
CFA4 - Schedule E				
Field Name	Length	Format	Description	
Rec_type	upto 10	Alpha	Uniquely identifies record type	CF
Borr_Name_Last	upto 20	Alpha	Last name if recipient is a person	SM
Borr_Name_Rest	upto 60	Alpha	Rest of name if recip is a person, Entire name if recipient is not a person	Wi
Borr_Addr_Street_1	upto 45	Alpha	First line of street address	12
Borr_Addr_Street_2	upto 45	Alpha	Second line of street address	Ap
Borr_Addr_City	upto 20	Alpha	Address city	Mi
Borr_Addr_State	2	Alpha	Address state abbreviation	IN
Borr_Addr_Zip	upto 10	Alpha	Address zip code	46
Cosg_Name_Last	upto 20	Alpha	Last name if recipient is a person	SM
Cosg_Name_Rest	upto 60	Alpha	Rest of name if recip is a person, Entire name if recipient is not a person	Wi
Cosg_Addr_Street_1	upto 45	Alpha	First line of street address	12
Cosg_Addr_Street_2	upto 45	Alpha	Second line of street address	Ap
Cosg_Addr_City	upto 20	Alpha	Address city	Mi

Cosg_Addr_State	2	Alpha	Address state abbreviation	IN
Cosg_Addr_Zip	upto 10	Alpha	Address zip code	46
Original_Amt	upto 12	Currency	Principal amount of original loan.	12
Debt_Nature	upto 45	Alpha	Nature of debt	loa
Date_of_Debt	10	mm/dd/ccyy	Date debt was incurred	05
Paid_Cumulative_YTD	upto 12	Currency	Amount of principal repaid year-to-date.	24
Outstanding_Bal	upto 12	Currency	Outstanding balance owed to the committee	95
Page_Number	6	Integer	Page number where this debt can be found on the paper report filed with the Election Division	1
Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@
Schedule Page Totals				
Field Name	Length	Format	Description	
Rec_type	upto 10	Alpha	Uniquely identifies record type	CF
Schedule_Type	2	Alpha	Identifies which CFA-4 schedule this page total belongs to.	A1 C,
Page_Number	6	Integer	Page Number for the specified schedule	1
Page_Total	12	Currency	Total of all transactions on the specified page	12
Schedule_Total	12	Currency	If this is the final page of the schedule, include the total of all transactions on the schedule	18
Total_Pages	6	Integer	Total number of pages included in this schedule	4
Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@

CFA11 - Header				
Field Name	Length	Format	Description	
Rec_type	upto 10	Alpha	Uniquely identifies record type	CF
Cnd_Name_Last	upto 20	Alpha	Last name of candidate (from box 1)	Fr
Cnd_Name_Rest	upto 60	Alpha	Rest of name of candidate (from box 1)	Wi "Bi
Cnd_Is_New_Name	1	Alpha	"Y" or "N" - lowercase ok also	N
Cmt_Phone	upto 20	Alpha	Box 2 on printed form	31 31
Cmt_Is_New_Addr	1	Alpha	(From box 3) - "Y" or "N" - lowercase ok also	N
Cmt_Mail_Addr	upto 60	Alpha	Box 3 on printed form	12 40
Cmt_Mail_City	upto 20	Alpha	From box 4	Ne
Cmt_Mail_State	2	Alpha	From box 4	IN
Cmt_Mail_Zip	upto 10	Alpha	From box 4	47
Cnd_Party	upto 20	Alpha	Box 5 on printed form	Re
Cnd_Ofc_Sought	upto 30	Alpha	Box 6 on printed form	Att
Rep_Date_From	10	mm/dd/ccyy	From box 8	10
Rep_Date_To	10	mm/dd/ccyy	From box 8	11
Crt_Treas_Name	upto 60	Alpha	Name of treasurer signatory	Ja
Crt_Treas_Title	upto 30	Alpha	Title listed for treasurer signatory	Tr
Crt_Treas_Date	10	mm/dd/ccyy	Date listed for treasurer signature	11
Crt_Cand_Name	Upto 60	Alpha	Name of candidate signatory	Jo
Crt_Cand_Date	10	mm/dd/ccyy	Date listed for candidate signature	11
Total_Pages	6	Number	Total number of pages in this CFA-11	3
Cand_District	3	Integer	Candidate district number if relative to office sought	23

Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@
CFA11 - Detail				
Field Name	Length	Format	Description	
Rec_type	upto 10	Alpha	Uniquely identifies record type	CF
Contributor_Class	upto 4	Alpha	"INDV" = Individual; "PAC" = PAC; "CORP" = Corporation; "LAB" = Labor; "NONE" = None of the Above	CC
Name_Last	upto 20	Alpha	Last name if contributor is a person	SM
Name_Rest	upto 60	Alpha	Rest of name if contrib is a person, Entire name if contributor is not a person	Wi
Addr_Street_1	upto 45	Alpha	First line of street address	12
Addr_Street_2	upto 45	Alpha	Second line of street address	Ap
Addr_City	upto 20	Alpha	Address city	Mi
Addr_State	2	Alpha	Address state abbreviation	IN
Addr_Zip	upto 10	Alpha	Address zip code	46
Occupation	upto 30	Alpha	Contributor's occupation	Att
Contribution_Type	1	Alpha	"D" = Direct; "I" = In-Kind; "N" = Interest; "L" = Loan; "M" = Misc	I
In_Kind_Misc_Descrip	upto 30	Alpha	Description for in-kind or miscellaneous contributions	Le Se Re
Amt_of_Contribution	upto 12	Currency	(Column A) Amount this period	20
Date_Received	10	mm/dd/ccyy	Date contribution was received by comm.	10
Received_By	upto 20	Alpha	Name of committee member who rec'd cont.	Sa
Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@

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CFA-1 Record				
Field Name	Length	Format	Description	Example
Rec_type	upto 10	Alpha	Uniquely identifies record type	CFA1
Amendment	1	Alpha	"Y" = This filing is an amendment, "N" = This is an initial statement of organization	Y
Type_of_committee	upto 10	Alpha	Principal = "Prin", Exploratory = "Exp"	Prin
Candidate_lname	upto 20	Alpha	Last name of candidate	SMITH
Candidate_mname	upto 20	Alpha	Middle name of candidate	E.
Candidate_fname	upto 20	Alpha	First name of candidate	Richard
Candidate_nickname	upto 20	Alpha	Candidate's nickname	Rick
Candidate_address	upto 255	Alpha	Candidate's street address	1234 S. Main St.
Candidate_city	upto 20	Alpha	Second line of street address	Indianapolis
Candidate_state	2	Alpha	Address state abbreviation	IN
Candidate_Zip	upto 10	Alpha	Address zip code	46545-1229
Candidate_county	upto 20	Alpha	Candidate's county of residence	Marion
Candidate_day_areacode	3	Number	Areacode of candidate's day phone #	317
Candidate_day_phone	upto 12	Alpha	Candidate's daytime phone #	555-9832
Candidate_evening_areacode	3	Number	Areacode of candidate's evening phone #	812
Candidate_evening_phone	upto 12	Alpha	Candidate's evening phone #	555-2211
Party_affiliation	upto 30	Alpha	Party affiliation of committee	Libertarian
Office Sought	upto 30	Alpha	Office candidate seeks	Governor
Candidate_district_number	6	Number	District # of office sought, if applicable	32
Committee_name	upto 200	Alpha	Full Name of Committee	Friends of John Doe
New_committee_name	1	Alpha	Is this a new name for the committee	Y or N

Designate_as_principal	1	Alpha	Designated as principal committee under IC 3-1-9-5	Y or N
Committee_address	upto 255	Alpha	Committee's street address	345 N. Main St.
New_committee_address	1	Alpha	Is this a new address for the committee	Y or N
Committee_city	upto 20	Alpha	Committee's city	Indianapolis
Committee_state	upto 2	Alpha	Committee's state	IN
Committee_zip	upto 10	Alpha	Committee's zip code	46220-2032
Committee_county	upto 20	Alpha	County where committee is located	Hendricks
Committee_areacode	3	Number	Committee's telephone area code	219
Committee_phone	upto 12	Alpha	Committee's phone #	555-2948
Date_committee_organized	10	Date	mm/dd/ccyy - date committee organized	4/11/94
Chair_full_name	60	Alpha	Chairperson's full name	"Jane A. Doe"
Designate_candidate_as_chair	1	Alpha	Is the candidate the chairperson?	Y or N
New_chair_name	1	Alpha	Is this a new chairperson name	Y or N
Chair_address	upto 255	Alpha	Chairperson's address	PO Box 293
New_chair_address	1	Alpha	Is this a new chairperson address?	Y or N
Chair_city	upto 20	Alpha	Chairperson's city	Bloomington
Chair_state	2	Alpha	Chairperson's state	IN
Chair_zip	10	Alpha	Chairperson's zip code	46123-9876
Chair_county	20	Alpha	Chairperson's county	Johnson
Chair_day_areacode	3	Number	Chairperson's daytime areacode	317
Chair_day_phone	10	Alpha	Chairperson's daytime phone #	555-1234
Chair_evening_areacode	3	Number	Chairperson's evening areacode	317
Chair_evening_phone	12	Alpha	Chairperson's evening phone #	555-3939
Treas_full_name	upto 60	Alpha	Treasurer's full name	Joe E. Smith III
New_treas_name	1	Alpha	Is this a new treasurer's name?	Y or N
Designate_candidate_as_treas	1	Alpha	Is the candidate the treasurer?	Y or N

Treas_address	upto 255	Alpha	Treasurer's address	9292 N. Maple Ln, Apt 34
New_treas_address	1	Alpha	Is this a new treasurer's address?	Y or N
Treas_city	20	Alpha	Treasurer's city	Lafayette
Treas_state	2	Alpha	Treasurer's state	IN
Treas_zip	10	Alpha	Treasurer's zip code	46555-2030
Treas_county	20	Alpha	Treasurer's county	Hendricks
Treas_day_areacode	3	Number	Treasurer's daytime areacode	317
Treas_day_phone	12	Alpha	Treasurer's daytime phone #	555-3039
Treas_evening_areacode	3	Number	Treasurer's evening areacode	317
Treas_evening_phone	12	Alpha	Treasurer's evening phone #	555-1111
Banks	upto 255	Alpha	Banks and other depositories	NBD
Exploratory_purpose	upto 255	Alpha	Purpose of exploratory committee	Evaluate chances
Appointed_treasurer	upto 30	Alpha	Name of person appointed treasurer	Jane Doe
Appoint_chair_signature	upto 60	Alpha	Signature of chairperson appointing treasurer	John Doe
Appoint_treas_signature	upto 30	Alpha	Signature of person appointed treasurer	Jane Doe
Cert_chair_name	upto 60	Alpha	Chairperson's name in certification section of form	Jane Doe
Cert_chair_signed	1	Alpha	Did chairperson sign?	Y or N
Cert_chair_date	10	Date	mm/dd/ccyy - date chairperson signed	11/9/97
Cert_candidate_name	upto 60	Alpha	Candidate's name in certification section of form	John Doe
Cert_candidate_signed	1	Alpha	Did the candidate sign?	Y or N
Cert_candidate_date	10	Date	mm/dd/ccyy - Date the candidate signed	11/14/97
Candidate_Fax	15	Alpha	Area code & phone # for candidate's fax	317-555-1234
Candidate_Email	50	Alpha	Candidate's email address (optional)	Cand@senate.net
Candidate_reimbursement	1	Alpha	Will candidate receive a salary or be reimbursed	Y or N
Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@~

CFA-2 Record				
Field Name	Length	Format	Description	Example
Rec_type	upto 10	Alpha	Uniquely identifies record type	CFA2
Amendment	1	Alpha	"Y" = This filing is an amendment, "N" = This is an initial statement of organization	Y
Committee_name	upto 200	Alpha	Full Name of Committee	Friends of John Doe
New_committee_name	1	Alpha	Is this a new name for the committee	Y or N
Acronym	upto 10	Alpha	Acronym used to identify the committee	FJD
Committee_address	upto 255	Alpha	Committee's street address	345 N. Main St.
New_committee_address	1	Alpha	Is this a new address for the committee	Y or N
Committee_city	upto 20	Alpha	Committee's city	Indianapolis
Committee_state	upto 2	Alpha	Committee's state	IN
Committee_zip	upto 10	Alpha	Committee's zip code	46220-2032
Committee_areacode	3	Number	Committee's telephone area code	219
Committee_phone	upto 12	Alpha	Committee's phone #	555-2948
Date_committee_organized	10	Date	mm/dd/ccyy - date committee organized	4/11/94
Registered_with_FEC	1	Alpha	Is committee registered with the FEC?	Y or N
LCC	1	Alpha	Is committee a legislative caucus committee	Y or N
Purpose	upto 255	Alpha	Purpose of PAC	Support labor
Sponsoring_organization	upto 255	Alpha	Name and address of sponsoring organization	UAW, 333 Factory Dr.
Public_question	upto 255	Alpha	Public question the PAC supports or opposes	NAFTA
Chair_full_name	60	Alpha	Chairperson's full name	"Jane A. Doe"
New_chair_name	1	Alpha	Is this a new chairperson name	Y or N
Chair_address	upto 255	Alpha	Chairperson's address	PO Box 293
Chair_city	upto 20	Alpha	Chairperson's city	Bloomington

Chair_state	2	Alpha	Chairperson's state	IN
Chair_zip	10	Alpha	Chairperson's zip code	46123-9876
Chair_day_areacode	3	Number	Chairperson's daytime areacode	317
Chair_day_phone	10	Alpha	Chairperson's daytime phone #	555-1234
Chair_evening_areacode	3	Number	Chairperson's evening areacode	812
Chair_evening_phone	12	Alpha	Chairperson's evening phone #	555-3939
Treas_full_name	upto 60	Alpha	Treasurer's full name	Joe E. Smith III
New_treas_name	1	Alpha	Is this a new treasurer's name?	Y or N
Treas_address	upto 255	Alpha	Treasurer's address	9292 N. Maple Ln, Apt 34
Treas_city	20	Alpha	Treasurer's city	Lafayette
Treas_state	2	Alpha	Treasurer's state	IN
Treas_zip	10	Alpha	Treasurer's zip code	46555-2030
Treas_day_areacode	3	Number	Treasurer's daytime areacode	317
Treas_day_phone	12	Alpha	Treasurer's daytime phone #	555-3039
Treas_evening_areacode	3	Number	Treasurer's evening areacode	812
Treas_evening_phone	12	Alpha	Treasurer's evening phone #	555-1111
Custodian_full_name	upto 60	Alpha	Custodianurer's full name	Joe E. Smith III
New_custodian_name	1	Alpha	Is this a new Custodian's name?	Y or N
Custodian_address	upto 255	Alpha	Custodian's address	9292 N. Maple Ln, Apt 34
Custodian_city	20	Alpha	Custodian's city	Lafayette
Custodian_state	2	Alpha	Custodian's state	IN
Custodian_zip	10	Alpha	Custodian's zip code	46555-2030
Custodian_day_areacode	3	Number	Custodian's daytime areacode	317
Custodian_day_phone	12	Alpha	Custodian's daytime phone #	555-3039
Custodian_evening_areacode	3	Number	Custodian's evening areacode	812
Custodian_evening_phone	12	Alpha	Custodian's evening phone #	555-1111

Bank	upto 255	Alpha	Banks where committee has accounts	People's Bank
Appoint_treasurer_name	upto 30	Alpha	Name of person appointed treasurer	Jane Doe
Appoint_chair_name	upto 60	Alpha	Signature of chairperson appointing treasurer	John Doe
Appoint_treas_signature	upto 30	Alpha	Signature of person appointed treasurer	Jane Doe
Appoint_treas_date	10	Date	Date treasurer accepted appointment	7/31/97
Cert_chair_name	upto 60	Alpha	Chairperson's name in certification section of form	Jane Doe
Cert_chair_signed	1	Alpha	Did chairperson sign?	Y or N
Cert_chair_date	10	Date	mm/dd/ccyy - date chairperson signed	11/9/97
Party_Support	1	Alpha	Does committee support entire ticket of a political party? Box 12 on R4/11-99 version	Y or N
Party_Supported	1	Alpha	If above is yes, which party does the committee support? Can be Democrat, Republican, Libertarian, or Other	D, L, R, or O
Party_Other_Desc	50	Alpha	If party supported is other, provide name of party	"Indiana Prohibition Party"
Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@~
CFA-3 Record				
Field Name	Length	Format	Description	Example
Rec_type	upto 10	Alpha	Uniquely identifies record type	CFA3
Amendment	1	Alpha	"Y" = This filing is an amendment, "N" = This is an initial statement of organization	Y
Committee_name	upto 200	Alpha	Full Name of Committee	Friends of John Doe
New_committee_name	1	Alpha	Is this a new name for the committee	Y or N
Acronym	upto 10	Alpha	Acronym used to identify the committee	FJD
Committee_address	upto 255	Alpha	Committee's street address	345 N. Main St.
New_committee_address	1	Alpha	Is this a new address for the committee	Y or N
Committee_city	upto 20	Alpha	Committee's city	Indianapolis

Committee_state	upto 2	Alpha	Committee's state	IN
Committee_zip	upto 10	Alpha	Committee's zip code	46220-2032
Committee_areacode	3	Number	Committee's telephone area code	219
Committee_phone	upto 12	Alpha	Committee's phone #	555-2948
Date_committee_organized	10	Date	mm/dd/ccyy - date committee organized	4/11/94
Registered_with_FEC	1	Alpha	Is committee registered with the FEC?	Y or N
Type_of_regular_party	3	Alpha	National = "NAT", State = "ST", Congression District = "CON", County = "CNT", City = "CTY", Town = "TWN"	ST
Party_affiliation	1	Alpha	Republican = "R", Democratic = "D", Libertarian = "L"	L
Party_affiliation_other	30	Alpha	Party affiliation if not Republican, Democratic. Or Libertarian	
Chair_full_name	60	Alpha	Chairperson's full name	"Jane A. Doe"
New_chair_name	1	Alpha	Is this a new chairperson name	Y or N
Chair_address	upto 255	Alpha	Chairperson's address	PO Box 293
Chair_city	upto 20	Alpha	Chairperson's city	Bloomington
Chair_state	2	Alpha	Chairperson's state	IN
Chair_zip	10	Alpha	Chairperson's zip code	46123-9876
Chair_day_areacode	3	Number	Chairperson's daytime areacode	317
Chair_day_phone	10	Alpha	Chairperson's daytime phone #	555-1234
Chair_evening_areacde	3	Number	Chairperson's evening areacode	812
Chair_evening_phone	12	Alpha	Chairperson's evening phone #	555-3939
Treas_full_name	upto 60	Alpha	Treasurer's full name	Joe E. Smith III
New_treas_name	1	Alpha	Is this a new treasurer's name?	Y or N
Treas_address	upto 255	Alpha	Treasurer's address	9292 N. Maple Ln, Apt 34
Treas_city	20	Alpha	Treasurer's city	Lafayette
Treas_state	2	Alpha	Treasurer's state	IN
Treas_zip	10	Alpha	Treasurer's zip code	46555-2030

Treas_day_areacode	3	Number	Treasurer's daytime areacode	317
Treas_day_phone	12	Alpha	Treasurer's daytime phone #	555-3039
Treas_evening_areacode	3	Number	Treasurer's evening areacode	812
Treas_evening_phone	12	Alpha	Treasurer's evening phone #	555-1111
Custodian_full_name	upto 60	Alpha	Custodian's full name	Joe E. Smith III
New_custodian_name	1	Alpha	Is this a new Custodian's name?	Y or N
Custodian_address	upto 255	Alpha	Custodian's address	9292 N. Maple Ln, Apt 34
Custodian_city	20	Alpha	Custodian's city	Lafayette
Custodian_state	2	Alpha	Custodian's state	IN
Custodian_zip	10	Alpha	Custodian's zip code	46555-2030
Custodian_day_areacode	3	Number	Custodian's daytime areacode	317
Custodian_day_phone	12	Alpha	Custodian's daytime phone #	555-3039
Custodian_evening_areacode	3	Number	Custodian's evening areacode	812
Custodian_evening_phone	12	Alpha	Custodian's evening phone #	555-1111
Bank	upto 255	Alpha	Banks where committee has accounts	People's Bank
Appoint_treasurer_name	upto 30	Alpha	Name of person appointed treasurer	Jane Doe
Appoint_chair_name	upto 60	Alpha	Signature of chairperson appointing treasurer	John Doe
Appoint_treas_signature	upto 30	Alpha	Signature of person appointed treasurer	Jane Doe
Appoint_treas_date	10	Date	Date treasurer accepted appointment	7/31/97
Cert_chair_name	upto 60	Alpha	Chairperson's name in certification section of form	Jane Doe
Cert_chair_signed	1	Alpha	Did chairperson sign?	Y or N
Cert_chair_date	10	Date	mm/dd/ccyy - date chairperson signed	11/9/97
Framing_Field	2	Alpha	Used on import to ensure proper framing - (always "@~")	@~